



**ALEXANDER COUNTY**  
**North Carolina**

Case #: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**Text Amendment Application**

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**A) APPLICANT / AGENT INFORMATION:**

1) APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

2) Will an attorney or other agent represent the applicant in this matter?

REPRESENTATIVE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**B) ORDINANCE INFORMATION:**

1) PLEASE SELECT THE ORDINANCE YOU ARE REQUESTING AN AMENDMENT FOR:



SUBDIVISION ORDINANCE

WATERSHED ORDINANCE

ZONING ORDINANCE

2) CHAPTER: \_\_\_\_\_ SECTION: \_\_\_\_\_

**C) AMENDMENT REQUEST**

1) PLEASE DESCRIBE THE REQUESTED CHANGE BELOW:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2) THE ORDINANCE SHOULD READ AS FOLLOWS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**D) REQUIRED SIGNATURES:**

I/We, the undersigned, do hereby make application and petition to amend an ordinance of Alexander County or Town of Taylorsville as herein requested. I/We, the undersigned, do hereby certify that all information given above is true, complete and accurate to the best of my/our knowledge, and do hereby request the Board of Commissioners and Town Council to take action as sought by this application.

\_\_\_\_\_  
(Applicant's Name-*please print*)                      (Applicant's Signature)                      (Date)

\_\_\_\_\_  
(Applicant's Name-*please print*)                      (Applicant's Signature)                      (Date)

**STAFF USE ONLY – APPLICANT: DO NOT WRITE BELOW THIS LINE**

Staff Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Receipt #: \_\_\_\_\_

PZC Meeting Date: \_\_\_\_\_ BOC Meeting Date: \_\_\_\_\_  
Advertised on: \_\_\_\_\_ Advertised on: \_\_\_\_\_

PZC Recommendation:    Approved    Denied    Applicant Notified: \_\_\_\_\_

BOC Action:                Approved    Denied    Applicant Notified: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Comments: \_\_\_\_\_

**GUIDELINES FOR THE APPLICATION  
TO AMEND AN ORDINANCE**

1. The petition must be filed with the Director of Planning and Development at least twenty (20) days prior to the meeting at which it is to be considered by the Planning and Zoning Commission. The following items are required at the time of submission:
  - A) A completed application.
  - B) A filing fee of \$500.00.
2. An application may only be withdrawn by written request from the applicant. If such request is received prior to submitting public notices to the newspaper, filing fees may be refunded. However, if the application is withdrawn after public notices are published, application fees cannot be refunded.
3. All exhibits, including maps, pictures, drawings, mounted materials, models, etc., presented at the public hearing become part of the application and the permanent record, and shall be considered the property of the County. Such items shall not be returned to the petitioner. Where an identical copy not yet mounted can be provided for the County's record, then the petitioner may request in writing the retrieval of mounted documents.
4. The Alexander County/ Taylorsville Planning and Zoning Commission meets the 1<sup>st</sup> Thursday of every month at 7pm in the Main Conference Room of the Alexander County Services Center located at 151 W. Main Ave. Taylorsville, NC.
5. Because of jurisdictional authority, both the Alexander County Board of Commissioners and Taylorsville Town Council will consider the Text Amendment Application.
6. The Taylorsville Town Council meets the 1<sup>st</sup> Tuesday of each month and 5:30pm in the Town Council Chambers located at 67 Main Ave. Drive, Taylorsville. . The Town Council may choose to approve or deny the application.
7. The Alexander County Board of Commissioners meet the 1<sup>st</sup> Monday of every month and shall also call a public hearing and notify persons as mentioned above. The Board of Commissioners may choose to approve or deny the application.