



ALEXANDER COUNTY
North Carolina

Case #: _____

Date Submitted: _____

Text Amendment Application

A) APPLICANT / AGENT INFORMATION:

1) APPLICANT: _____

ADDRESS: _____

TELEPHONE #: _____ EMAIL: _____

2) Will an attorney or other agent represent the applicant in this matter?

REPRESENTATIVE: _____

ADDRESS: _____

TELEPHONE #: _____ EMAIL: _____

B) ORDINANCE INFORMATION:

1) PLEASE SELECT THE ORDINANCE YOU ARE REQUESTING AN AMENDMENT FOR:

____ SUBDIVISION ORDINANCE

____ WATERSHED ORDINANCE

____ ZONING ORDINANCE

2) CHAPTER: _____ SECTION: _____

C) AMENDMENT REQUEST

1) PLEASE DESCRIBE THE REQUESTED CHANGE BELOW:

2) THE ORDINANCE CHANGE SHOULD ACCOMPLISH:

D) REQUIRED SIGNATURES:

I/We, the undersigned, do hereby make application and petition to amend an ordinance of Alexander County or Town of Taylorsville as herein requested. I/We, the undersigned, do hereby certify that all information given above is true, complete and accurate to the best of my/our knowledge, and do hereby request the Board of Commissioners and Town Council to take action as sought by this application.

_____	_____	_____
(Applicant's Name- <i>please print</i>)	(Applicant's Signature)	(Date)
_____	_____	_____
(Applicant's Name- <i>please print</i>)	(Applicant's Signature)	(Date)

STAFF USE ONLY – APPLICANT: DO NOT WRITE BELOW THIS LINE

Staff Initials: _____ Date: _____ Receipt #: _____

PB Meeting Date: _____	BOC Meeting Date: _____
Advertised on: _____	Advertised on: _____

PB Recommendation: Approved Denied Applicant Notified: _____

BOC Action: Approved Denied Applicant Notified: _____

Staff Signature: _____ Date: _____

Staff Comments: _____

**GUIDELINES FOR THE APPLICATION
TO AMEND AN ORDINANCE**

1. The petition must be filed with the Director of Planning and Development at least twenty (20) days prior to the meeting at which it is to be considered by the Planning Board. The following items are required at the time of submission:

- A) A completed application.
- B) A filing fee of \$500.00.

2. An application may only be withdrawn by written request from the applicant. If such request is received prior to submitting public notices to the newspaper, filing fees may be refunded. However, if the application is withdrawn after public notices are published, application fees cannot be refunded.

3. All exhibits, including maps, pictures, drawings, mounted materials, models, etc., presented at the public hearing become part of the application and the permanent record, and shall be considered the property of the County. Such items shall not be returned to the petitioner. Where an identical copy not yet mounted can be provided for the County's record, then the petitioner may request in writing the retrieval of mounted documents.

4. The Alexander County/ Taylorsville Planning Board meets the 2nd Thursday of every month at 6pm.

5. Depending on jurisdictional authority, both the Alexander County Board of Commissioners and Taylorsville Town Council may consider the Text Amendment Application.

6. The Taylorsville Town Council meets the 1st Tuesday of each month and 5:30pm in the Town Council Chambers located at 67 Main Ave. Drive, Taylorsville. . The Town Council may choose to approve or deny the application.

7. The Alexander County Board of Commissioners meet the 1st Monday of every month and shall also call a public hearing and notify persons as mentioned above. The Board of Commissioners may choose to approve or deny the application.