

ALEXANDER COUNTY

Department of Social Services
604 7th Street SW
Taylorsville, NC 28681



Memorandum

To: All Prospective Bidders for Alexander County
Nutrition Program for the Elderly

From: Keri Jerrell, Director

Date: May 22, 2025

Subject: Invitation & Instructions to Bidders

Pursuant to General Statutes of North Carolina, Section 143-129 as amended, sealed bids to the conditions and specifications herein will be received by the Alexander County Department of Social Services, 604 7th St., SW, Taylorsville, North Carolina until 12:00 p.m. on the 25th Day of June, 2025. Sealed bids and proposals will be publicly opened and read on that date. Any bids received after 12:00 p.m. on this date will not be accepted.

Bids must be based on the Food Contract Specifications and Conditions in the Nutrition Bid Packet that can be picked at Alexander County Dept. of Social Services

Bid proposals must be submitted in two sections:

1. A cost per meal (Use bid submitted form enclosed)
2. A Management Services Proposal (Use Management information questionnaire enclosed)

Bids must be submitted on the forms located in the packet and a response provided to all items as indicated. Bids made otherwise will be subject to rejection. Bidders may provide additional information on extra pages that bear the bidders name and reference to the item being expanded upon.

The catering serving bid proposals received will be submitted to the governing body of the County Nutrition Project for which the Caterer submits a bid, for award or rejection of bids. Any contract awarded will be directly with the County Project.

Acceptance is contingent upon receipt of sufficient funds by the Project from Western Piedmont Council of Governments.

Proposals will be evaluated on the following points:

- Bidders qualifications
- Completeness and accuracy of the bid
- Bidders history of providing the service and past performance
- Service unit cost

We reserve the right to: request additional information or references accept or reject any or all bids, to accept proposals in whole or in part, and to award contract which in the opinion of the grantee, best serves the interest of the Project.

For further information regarding bidding procedures, contact Michael Dodson, Business Officer, Alexander County DSS, (828) 352-7665; Kalyn Overcash, Alexander County DSS, (828) 352-7683 or Kay Dayvault, Alexander County DSS (828) 352-7664.