

Draft

BOARD OF COMMISSIONERS
REGULAR MEETING December 9, 2013

ALEXANDER COUNTY
STATE OF NORTH CAROLINA

PRESENT: James “Burkie” Jennings, Chairman
Larry Yoder, Vice-Chairman
Ryan Mayberry
Judy M. Moose
W. Darrell Robertson

STAFF: Rick French, County Manager
Jamie Starnes, Clerk to the Board

The Alexander County Board of Commissioners held a regular meeting on Monday, December 9, 2013 at the CVCC / Alexander Center in Room 103, Taylorsville, North Carolina.

CALL TO ORDER

Chairman Jennings called the meeting to order at 6:00 PM.

INVOCATION & PLEDGE OF ALLEGIANCE

Vice-Chairman Yoder gave the invocation and Chairman Jennings led the Pledge of Allegiance to the Flag.

COMMISSIONER’S REPORT

Chairman Jennings thanked individuals who coordinated and volunteered at the Christmas Parade including Rick French, Lenny Rogers, Jamie Miller, Leslie Meadows, Julie Campbell, Dwaine Coley, Chad Ritchie, Allison Brown, Ashley Clack, Alexander County Sheriff’s Department, and Taylorsville Police Department.

ADOPTION OF AGENDA

Vice-Chairman made a motion to adopt the agenda as presented. Commissioner Mayberry seconded the motion. The Board voted unanimously in favor of the motion.

PUBLIC COMMENT

Glenn Mays promoted the Read to Me Program, a partnership between the Alexander County Library, Friends of the Library, Partnership for Children, and 12 local daycare centers. Books are purchased by the Friends of the Library and read to 3-year olds at these daycares by a volunteer to promote language skills and reading abilities as well as a lifelong love of reading. He discussed the need for more volunteers to expand the program to all daycares in the county.

ELECTION OF BOARD CHAIRMAN

Chairman Jennings called for nominations for Chairman, nominating Vice-Chairman Yoder to serve as Chairman for 2014.

There being no further nominations, Commissioner Robertson made a motion to close the nominations and approve the election of Vice-Chairman Yoder as Chairman for 2014. Commissioner Mayberry the motion. The Board voted unanimously in favor of the motion.

ELECTION OF BOARD VICE-CHAIRMAN

Chairman Jennings called for nominations for Vice-Chairman. Commissioner Moose nominated Commissioner Mayberry to serve as Vice-Chairman for 2014.

There being no further nominations, Commissioner Robertson made a motion to close the nominations and approve the election of Commissioner Mayberry as Vice-Chairman for 2014. Vice-Chairman Yoder seconded the motion. The Board voted unanimously in favor of the motion.

AUDIT REPORT FOR YEAR ENDING 6/30/13

Amber McGhinnis, Martin Starnes & Associates, presented a slide show presentation for the 2012-2013 Audit Summary, which included the following information:

- General fund revenues (ad valorem taxes, local option sales taxes, restricted intergovernmental, sales and services, permits and fees, interest, other)
- General fund expenditures (general government, public safety, environmental protection, economic and physical development, human services, culture and recreation, education, and debt service)
- Fund Balance overview
- Solid Waste Fund overview
- Water Funds overview

Vice-Chairman Yoder made a motion to accept the 2012-2013 Audit Summary as presented. Commissioner Mayberry seconded the motion. The Board voted unanimously in favor of the motion.

PROPOSAL FOR ALEXANDER COUNTY AMBULANCE

Bradley Earp, EMS Director, requested approval to purchase a 2013 Chevrolet 4500 Type III AEV ambulance from Northwestern Emergency Vehicles for the piggyback price quote from Davidson County of \$120,106 (which includes \$875 for a child's safety seat) plus \$624.50 to Benfield Paint & Body for lettering and decal work for a total of \$120,730.50.

Rick French, County Manager, advised that this purchase had been budgeted for 2013-2014. He also noted that the Board should plan to purchase a new ambulance each year due to the number of calls received and distance traveled to out-of-county medical facilities.

Vice-Chairman Yoder made a motion to approve the purchase of the ambulance as requested. Commissioner Mayberry seconded the motion. The Board voted unanimously in favor of the motion.

COUNTY TRAVEL POLICY UPDATE

Rick French, County Manager, presented an update to the County Travel Policy to comply with IRS rules regarding meal reimbursements. The policy now allows meal reimbursements only for trips with an overnight stay. Other changes include higher meal reimbursements for lunch and dinner and itemized receipt requirements.

Commissioner Robertson made a motion to approve the County Travel Policy Update. Vice-Chairman Yoder seconded the motion. The Board voted unanimously in favor of the motion.

SALES TAX REPORT

Rick French, County Manager, reported that \$886,371 had been collected in sales tax revenue for the first 3 months of the 2013-2014 fiscal year which is \$15,342 less than this time last year or 1.7%. The hold harmless total is at \$57,793.

Vice-Chairman Yoder made a motion to approve the sales tax report. Commissioner Moose seconded the motion. The Board voted unanimously in favor of the motion.

BUDGET ORDINANCE AMENDMENT #18

Rick French, County Manager, stated that the purpose of Budget Amendment #18 was to budget for a warranty extension for the Detention Center's Integrated Security System (labor and support only), to increase the Fire / Emergency Services budget for the purchase of a truck to

pull the Mass Casualty Incident trailer and Companion Animal Mobile Equipment trailer to emergency locations with 100% Homeland Security grant, and to increase the DSS budget for award of FEMA Phase 31 grant funds for emergency assistance payments for food.

Vice-Chairman Yoder made a motion to approve Budget Amendments #18. Commissioner Moose seconded the motion. The Board voted unanimously in favor of the motion.

OTHER BUSINESS

Rick French, County Manager, reviewed the following items during Other Business:

- A. Three bids were received for the Bethlehem / Ellendale Water System Improvements from Buckeye Construction, Neil Grading, and Hickory Sand on November 21st which will be considered by the Board at the January 6, 2014 Commissioners' Meeting.
- B. Mr. French recommended the Board move ahead with preparing for the courthouse renovation (\$1.5 million set aside from Jail Project loan), Phase 2 of Rocky Face Park (\$225,000 PARTF grant received requiring an equal match which is budgeted), and the upcoming water project for water lines along portions of Zeb Watts, Liberty Grove Church, Ned Herman, Polly Bowman, Espie Little, Miller Point, and Deal Farm Roads as well as Dula Loop and Kirkpatrick Lane (water user fees will pay back the DWSRF loan). Further action to proceed will be taken at later dates as needed.
- C. The 2014-2015 budget process will begin earlier this year with a department head meeting on January 9, 2014.
- D. County Offices will be closed on December 24th and 25th for Christmas and January 1, 2014 for New Year's Day.
- E. The 2014 NACo Conference is scheduled for March 1-5th in Washington and registration opens this month.
- F. Rocky Face Park will be featured on UNC TV's North Carolina Weekend on Thursday, December 19th at 9:00 PM and on Friday, December 20th at 8:30 PM.

CONSENT AGENDA

- A. Tax Release Requests (\$5,276.00) and Tax Refunds (\$8,875.92) for November 2013.
- B. Minutes from November 18, 2013 Regular Commissioners' Meeting.
- C. Community Services Block Grant Documentation of Submission to County Commissioners – I-CARE, Inc.
- D. Approval of 911 Switch Lease.
- E. Approval of EMS bill debt forgiveness for Hiddenite firefighter.
- F. WPRTA Resolution – Certificate of Appreciation for Suzette Bradshaw.

Commissioner Robertson made a motion to approve the Consent Agenda. Commissioner Moose seconded the motion. The Board voted unanimously in favor of the motion.

CLOSED SESSION – N.C.G.S. 143-318.11(a)(1, 2, 4, 5, & 6) TO PREVENT THE DISCLOSURE OF CONFIDENTIAL INFORMATION, DEGREES/PRIZES/AWARDS, ECONOMIC DEVELOPMENT, CONTRACTUAL, & PERSONNEL

Commissioner Mayberry made a motion to enter into Closed Session at 6:56 PM to prevent the disclosure of confidential information and to discuss degrees/prizes/awards, economic development, contractual matters, and personnel issues pursuant to N.C.G.S. 143-318.11(a)(1, 2, 4, 5, & 6). Commissioner Moose seconded the motion. The Board voted unanimously in favor of the motion.

ADJOURNMENT

There being no further business, Vice-Chairman Yoder made a motion to adjourn at 7:44 PM. Commissioner Moose seconded the motion. The Board voted unanimously in favor of the motion.

James H. Jennings, Chairman

Jamie M. Starnes, Clerk to the Board