

How To Apply For A Well Or Septic System Permit

Overview of the application, evaluation and permitting process

You may now apply to install a well or septic system by downloading the [septic application \(PDF\)](#) or the [well application \(PDF\)](#) and bringing it to the Environmental Health Department located in the old Wittenburg School located on Hwy. 16 South, or mailing it to the Environmental Health Department 6125 N.C. Hwy. 16 South, Taylorsville, N.C. 28681, together with the [permit fee \(PDF\)](#) and all required additional information and documents.

When applying for well or septic system permits read the [Septic System Information Sheet](#) or [Well Information Sheet](#) carefully. Also read the [Application, Evaluation, and Permitting Procedures](#). Applications cannot be processed until all required information is received.

Both permits require that you include a plat or [GIS printout](#) of the property with locations of structures (or proposed structures), driveways, rights of way, existing wells or septic systems, streams, gullies, and other features drawn in.

For new construction or on vacant lots, you must prepare your property for evaluation by staking and stringing the property lines, the location of any proposed structure, the proposed location of the driveway, and any other structures such as pools, decks, gazebos, etc.

Once you have returned the application and prepared your property for evaluation, call the Environmental Health office to schedule an Environmental Health Specialist to arrange for a visit. The EHS will arrange to visit your property to perform the service for which you have applied. If you are applying for a septic system permit, the EHS will place flags on the property where you must dig holes so that the EHS can evaluate your soil or meet with your septic contractor to dig test pits. Once the holes are dug, the EHS will return to perform an evaluation.

If you have any questions about completing the application, the necessary documentation, how to prepare your property for evaluation, or any other aspect of the application process, you may phone (828) 632-1000 and a representative of the Environmental Health Division will be happy to assist you.