



# REQUEST FOR QUALIFICATIONS Architectural/Engineering Services



**Project Name:**  
**Alexander County Applied Technologies Building**

**Design Services Architecture/Engineering Scope:** The renovation of 17,800 square feet of the 37,500 square foot former Apparel Technologies building. The purpose of the renovation is to create training space for welding, metallurgy, and furniture manufacturing classes taught by instructors from Catawba Valley Community College (CVCC). The Architect will be required to retain and be responsible for including all civil, structural, fire protection, mechanical and electrical engineering disciplines to assure compliance with all legal, environmental and code regulations and requirements as required by North Carolina for building and site upfit. The architect will be employed by Alexander County and will work in conjunction with CVCC. Alexander County is the official entity that will make decisions as to the selection for architectural and engineering services.

**Architectural/Engineering services sought:** The County anticipates a contract which will include programming, scheduling, cost estimation, building design, civil site design, permitting, specification, bid document preparation and bidding, project administration/inspection to final certification, occupancy, and as built drawings, for the renovation of 17,800 sf facility. Included within the renovated space will be laboratory space for instruction and testing related to welding and furniture trades.

**Renovations/Civil Site specifications include:** The building, located at 231 Industrial Boulevard, Taylorsville NC, was constructed in 1995. Renovations to the building will encompass 17,800 sf of the 37,500 sf facility. Renovations include: 4,400 sf for the welding lab; 1,600 sf for the metallurgy lab; 7,200 sf for the upholstery for the lab; 3,900 sf for the sewing lab; and, 700 sf for renovation of the restrooms.

**Contact for Building Spec Questions and Building Access:** Darrell Robertson P.E., County Engineer. Telephone (828)632-1000 extension 303. Email: drobertson@alexandercountync.gov

**Total Project Budget:** \$2,613,596

**Source of Grant Funds:** Economic Development Administration (EDA).

### Statement of Qualifications:

The County is seeking to contract with a competent/qualified firm registered to practice in North Carolina that has experience in the following areas and in selecting the firm the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Adequate staff and proposed team and project manager for the project including location, past performance on similar projects and current workload.
3. Recent experience with project costs and schedules.
4. Construction administration capabilities.
5. Proximity to and familiarity with the area where the project is located.
6. Record of successfully completed projects without major legal or technical problems and contact for project in relationship to assigned project team - selection team may perform an on-site visit.
7. Demonstrated successful experience with (EDA) funded projects, including record keeping practices.
8. Experience working with Community College projects and success.
9. Appropriate insurance coverage applicable to the work.
10. Other factors which may be deemed appropriate for the project.

**Evaluation Criteria:** Proposal review committee will consist of Alexander County staff and Catawba Valley Community College staff. Proposals will be ranked according to the following criteria:

Criteria	Relative Importance
Experience (Project Team, Funding Program, etc.)	30
Work Performance (past record)	30
Capacity to Perform (Available Staff, Location, Schedule, etc.)	30
Other Factors which may be deemed appropriate for the project	10

**Labor Rates/Costs:** In addition to qualifications, the submittal should include labor rates by category including overhead and profit, travel costs, and list reimbursables not covered by overhead. County reserves the right to accept a proposal that is most advantageous to the County.

Publish Date: September 3, 2014 -- Closing Date: September 30, 2014 at 2:00PM

Submit TWO (2) Copies of the proposal (no more than 30 pages double sided) and ONE (1) copy of the proposal on a flash drive to: Rick French, County Manager; Alexander County. Mailing Address, Physical Address (UPS/Fed-Ex/In-person): 621 Liledoun Road, Taylorsville NC 28681 (828) 632-9332 and TDD # 1-800-735-2962. The County is an Equal Opportunity Employer and promotes Fair Housing practices and encourages small, minority and female owned businesses to submit qualifications. Proposals received after 2:00 PM, September 30, 2014, will not be considered.