

Draft

BOARD OF COMMISSIONERS
REGULAR MEETING December 4, 2017

ALEXANDER COUNTY
STATE OF NORTH CAROLINA

PRESENT: Milton H. Campbell, Chairman
 Ryan Mayberry
 Dr. Jeffrey P. Peal

ABSENT: Ronnie Reese, Vice-Chairman
 Josh Lail

STAFF: Rick French, County Manager
 Jamie Starnes, Clerk to the Board

The Alexander County Board of Commissioners held a regular meeting on Monday, December 4, 2017 at the CVCC / Alexander Center in Room 103, Taylorsville, North Carolina.

CALL TO ORDER

Chairman Campbell called the meeting to order at 6:00 PM.

INVOCATION & PLEDGE OF ALLEGIANCE

Chairman Campbell gave the invocation and Commissioner Peal led the Pledge of Allegiance to the Flag.

COMMISSIONER'S REPORT

Commissioner Peal thanked the many volunteers and staff who serve on the Local Emergency Planning Committee and their commitment to keeping the community safe.

Commissioner Mayberry stated that the Annual Bethlehem Star Lighting held on Saturday was well attended. A temporary star was used this year due to damage from the October 23rd tornado; however, a new star will be in place for next year's event.

Chairman Campbell recognized Russell Greene, Emergency Services Director, who completed the Leading for Results course through the UNC Chapel Hill School of Government as a 2017 LGFCU Fellow.

ADOPTION OF AGENDA

Commissioner Mayberry made a motion to adopt the agenda as presented. Commissioner Peal seconded the motion, which passed unanimously.

PUBLIC COMMENT

There was no one present to speak during the Public Comment Period.

ELECTION OF CHAIRMAN

Commissioner Mayberry made a motion to approve the election of Ronnie Reese as Chairman for 2018. Commissioner Peal seconded the motion, which passed unanimously.

ELECTION OF VICE-CHAIRMAN

Commissioner Mayberry made a motion approve the election of Josh Lail as Vice-Chairman for 2018. Commissioner Peal seconded the motion, which passed unanimously.

2016-2017 AUDIT REPORT

Jill Vang with Martin Starnes & Associates gave a slide show presentation for the 2016-2017 Audit Summary, which included the following information:

- General Fund revenues (ad valorem taxes, local option sales taxes, restricted intergovernmental (grant revenue), sales and services, permits and fees, and other)
- General Fund expenditures (general government, public safety, environmental protection, economic and physical development, human services, culture and recreation, education, and debt service)
- General Fund debt – \$8,406,036 as of 6/30/2017
- Fund Balance overview – 35.86%
- Solid Waste Fund overview
- Water Funds overview
- Explanation of OPEB – GASB 75

Commissioner Peal made a motion to accept the 2016-2017 Audit Summary as presented. Commissioner Mayberry seconded the motion, which passed unanimously.

APPROVAL OF PIGGYBACK PURCHASE OF TYPE III AMBULANCE

Doug Gillispie, EMS Director, requested approval to purchase a Ford Type III American Emergency Vehicles ambulance from Northwestern Emergency Vehicles for the price of \$136,756, noting that the Board approved a piggyback contract at the November 6, 2017 meeting. He advised that this price was \$934 more than the amount previously discussed due to the addition of needed exterior LED lights.

Commissioner Mayberry made a motion to approve the purchase of the AEV ambulance from Northwestern Emergency Vehicles for \$136,756. Commissioner Reese seconded the motion, which passed unanimously.

LICENSE PLATE AGENCY CONTRACT

Rick French, County Manager, provided a renewal contract with the NC Division of Motor Vehicles for the Alexander County License Plate Agency, noting that the State had transitioned to 8-year agreements instead of the standard 3 years.

Commissioner Mayberry made a motion to approve the License Plate Agency renewal contract. Commissioner Peal seconded the motion, which passed unanimously.

ADOPTION OF 2018-2019 BUDGET CALENDAR

Rick French, County Manager, stated that staff would like to begin the annual budget process earlier in the year and therefore presented a proposed calendar / schedule for the 2018-2019 budget as follows:

January 24, 2018 – Budget information distributed at Department Head Meeting and emailed to outside agencies.

February 7th – Technology request forms due to IT Department.

February 28th – Budget requests and revenue estimates from County departments due to Finance as well as outside agency requests.

March 23rd – Finance provides first budget printout to County Manager.

March 30th – School System request due to County Manager.

April 9th – Budget discussion at Commissioners' Meeting and 15-minute presentations given by Sheriff's Office, DSS, Health Department, EMS, and School System.

April 10-26th – Budget work sessions as needed.

April 30th – Budget Message and balanced proposed budget given to Board of Commissioners by email or at second scheduled BOCC Meeting and public copy filed with Clerk.

May 2nd – Public hearing notice published with news media.

May 2nd-3rd – Budget work sessions as needed.

May 7th – Budget public hearing at BOCC Meeting.

May 8-10th – Budget work sessions as needed.

May 14th – Adoption of budget at BOCC Meeting.

Commissioner Peal made a motion to approve the 2018-2019 budget schedule as presented. Commissioner Mayberry seconded the motion, which passed unanimously.

BOARD APPOINTMENTS & REAPPOINTMENTS

Rick French, County Manager, requested the following appointments and reappointment:

Local Emergency Planning Committee – Appoint Ben Carver and reappoint Dennis James, Seth Harris, Patti Foster Nelson, and Robert Chapman for 3 years.

School Funding Agreement Committee – Appoint Ronnie Reese to replace Milton Campbell and Jeff Peal to replace Ryan Mayberry.

Commissioner Mayberry made a motion to approve the appointments and reappointments. Commissioner Peal seconded the motion, which passed unanimously.

BUDGET ORDINANCE AMENDMENTS #25 - #29

Rick French, County Manager, reviewed the purpose of Budget Amendments #25 - #29 as follows:

Budget Amendment #25 – To transfer funds from Public Buildings Contingency to the Sheriff's Office Capital Outlay to purchase the currently leased evidence storage building.

Budget Amendment #26 – To increase the Sheriff's Office budget to purchase equipment for law enforcement vehicles using insurance claim proceeds from the vehicle damaged during the tornado on October 23rd.

Budget Amendment #27 – To transfer funds within the Cooperative Extension budget for the May/June 2018 salary and FICA expense for a 4-H Summer Intern.

Budget Amendment #28 – To adjust the Industrial Park Pump Station Replacement Project budget to 1) decrease the construction contract by \$2,500 for modifications to the pump station access drive (change order #1), 2) increase the construction line item by \$14,290 for rock excavation in excess of the original contract, and 3) adjust the contingency line item by \$6,897 for subgrade improvement for wet soil conditions in the pump station area.

Budget Amendment #29 – To increase the General Fund local match for the Industrial Park Pump Station Replacement Project.

Commissioner Peal made a motion to approve Budget Amendments #25 - #29. Commissioner Mayberry seconded the motion, which passed unanimously.

OTHER BUSINESS

Rick French, County Manager, discussed the following issues during Other Business:

- A. Plans are to advertise for bids for the Community One Bank building in January 2018, open bids on January 16th, and award the contract at the February 5th Commissioners' Meeting.
- B. Engineering firms have submitted preliminary reports to the State for the water and sewer projects.
- C. A work session was held last Wednesday, November 29th with Senator Andy Wells to discuss several issues including PARTF grants, lottery funding, Article 44*524 sales tax, widening of Highway 16 South, Highway 127 widening and bridge replacement project, and NCDOT regulations regarding private, unpaved roads.
- D. A total of \$1,110,092.69 has been collected in sales tax revenue through November 2017 (\$362,411.98 is new sales tax for economic development, public education, and community colleges). This amount is 24.37% of the \$4,556,000 budgeted with 25% of the budget year expired and an increase over last year of 5.56%.

CONSENT AGENDA

- A. Minutes from the November 6, 2017 Regular Meeting.
- B. Tax Release Requests (\$850.34) and Tax Refunds (\$22,234.15 for October 27 – November 21, 2017).
- C. LEPC 2017 Annual Report.

Commissioner Mayberry made a motion to approve the Consent Agenda. Commissioner Peal seconded the motion, which passed unanimously.

**CLOSED SESSION – N.C.G.S. 143-318.11(a)(4, 5, & 6) ECONOMIC DEVELOPMENT,
CONTRACTUAL, & PERSONNEL**

Commissioner Mayberry made a motion to enter into Closed Session at 6:54 PM to discuss economic development, contractual matters, and personnel issues pursuant to N.C.G.S. 143-318.11(a)(4, 5, & 6). Commissioner Peal seconded the motion, which passed unanimously.

ADJOURNMENT

There being no further business, Commissioner Mayberry made a motion to adjourn at 7:24 PM. Commissioner Peal seconded the motion, which passed unanimously.

Milton H. Campbell, Chairman

Jamie M. Starnes, Clerk to the Board